

**MINUTES OF THE MEETING OF THE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD MEETING HELD ON OCTOBER 18, 2021 AT 7:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. The meeting was called to order by Board President, Bobby Warren at 7:03 p.m. with the following present:**

President, Bobby Warren  
Director Drew Wasson  
Director, Sheri Sheppard  
Director, Michelle Mitcham  
Director, James Singleton  
Director, Gary Wubbenhorst  
Director, Austin Bless

Board Secretary, Lorri Coody  
City Attorney, Justin Pruitt

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kirk Riggs, Chief of Police; Robert Basford, Director of Parks and Recreation; Bob Blevins, IT Director; and Harry Ward, Director of Public Works.

**B. CITIZENS' COMMENTS - Any person who desires to address the City of Jersey Village FCPEMSD Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Directors are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the Board.**

There were no public comments.

**C. Consider approval of the minutes of the Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) Meetings held on July 19, 2021.**

Board Member Wubbenhorst moved to approve the minutes of the Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) Meetings held on July 19, 2021. Board Member Wasson seconded the motion. The vote follows:

Ayes: Board Members Bless, Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst  
President Warren

Nays: None

The motion carried.

**D. Consider Resolution No. 2021-05, amending the budget of the Fire Control Prevention and Emergency Medical Services District for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$350,000; by decreasing line item 49-26-9781 (Equipment Purchase Contribution) and increasing line item 49-26-5523 (Personnel Fire Control and Prevention District).**

Austin Bless, City Manager, introduced the item. Background information is as follows:

After the Fire Control Prevention and Emergency Medical Services District (FCPEMSD) Budget was adopted, it was necessary for City Staff to make changes in the transfer line item from the FCPEMSD to the General Fund before the City of Jersey Village Municipal Budget

REGULAR MEETING OF THE JERSEY VILLAGE  
FIRE CONTROL PREVENTION, AND  
EMERGENCY MEDICAL SERVICES DISTRICT – October 18, 2021

was adopted by City Council. These changes were made due to approval of the American Rescue Plan Grant. Therefore, we are respectfully requesting to amend the FCPMSD's budget by increasing line item 49-26-5523 (Personnel Fire Control and Prevention District) and at the same time decreasing line item 49-26-9781 (Equipment Purchase Contribution) in the amount not to exceed \$350,000.

With limited discussion on the matter, Board Member Wubbenhorst moved to approve Resolution No. 2021-05, amending the budget of the Fire Control Prevention and Emergency Medical Services District for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$350,000; by decreasing line item 49-26-9781 (Equipment Purchase Contribution) and increasing line item 49-26-5523 (Personnel Fire Control and Prevention District). Board Member Singleton seconded the motion. The vote follows:

Ayes: Board Members Bless, Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst  
President Warren

Nays: None

The motion carried.

RESOLUTION NO. 2021-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN THE AMOUNT OF \$350,000; BY DECREASING LINE ITEM 49-26-9781 (EQUIPMENT PURCHASE CONTRIBUTION) AND INCREASING LINE ITEM 49-26-5523 (PERSONNEL FIRE CONTROL AND PREVENTION DISTRICT).

**E. Adjourn**

With no other items to be addressed by the Board, the meeting was adjourned at 7:07 p.m.



---

Lorri Coody, Board Secretary